

## SUGGESTIONS & PRECAUTIONS

- Ship locked trunks or crates. Avoid using small cartons for shipping products and **do not** label the contents on the outside.
- Furnish your carrier with accurate bills of lading.
- Report any damaged or lost cartons to the NMMA Show Management immediately.
- Do not store non-displayed products in “empty” crates or cartons.
- Cover your displays at night.
- Do not leave briefcases, calculators, laptop PCs, cameras, etc. in unattended booths.
- Pack quickly upon receiving your empty crates at show break.
- During move-out, have an employee remain with the exhibit until all products have been repacked.

**DURING SHOW BREAK ON SUNDAY, JANUARY 23 PLEASE SPEND A FEW MOMENTS SECURING THE MERCHANDISE IN YOUR EXHIBIT**

## ACCIDENTS & INJURIES

Please report all accidents and/or injuries during the show to Show Management and security immediately. Contact any security officer, floor manager or show staff to report any situation.

## SECURITY ROOM

Take advantage of our Security Room. These facilities are available at the end of each day and again before show opening. The Security Room is located at the back of the hall under the low ceiling area. Please note that there is limited space available.

## INSURANCE

Neither the Progressive Insurance New York Boat Show, the Javits Center nor any show contractor can be responsible for the loss of merchandise before, during or after the show. We recommend that you contact your insurance company and secure, for a nominal fee, an all risk rider for merchandise and equipment from the point of shipment to the return to that point. Sample of insurance form on following page.