

EXHIBITOR APPOINTED CONTRACTOR



Return by **December 1, 2011** to: **NMMA Boat Shows**

Attn: Jon Pritko, Show Manager
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718-707-0716 / Fax: 888-649-7786

FOLLOWING THESE INSTRUCTIONS IS REQUIRED WHEN USING A CONTRACTOR OTHER THAN AN OFFICIAL NMMA SERVICE CONTRACTOR!

An exhibitor-appointed contractor (EAC) is any company other than the designated "official" contractors listed in the exhibitor kit, who provides a service (display/installation and tear-down, boat cleaners, tent companies, models, florists, photographers, audio/visual, electric, etc.) and needs access to your exhibit anytime during the installation, the actual show dates and dismantling.

NMMA management will consider exceptions to the use of NMMA official contractors only if the following criteria are met:

1. Complete and mail this form for arrival to NMMA Boat Shows no later than **December 1, 2011**.
2. Each EAC must provide a Certificate of Insurance, naming the National Marine Manufacturers Association as an additional insured with the following limits: Commercial General Liability Coverage including contractual liability coverage of at least \$1,000,000 per occurrence and \$1,000,000 aggregate. Statutory Worker's Compensation with Employer's Liability coverage in accordance with regulations of the State of New York (photocopies not accepted).
3. Agree to abide by all rules, regulations and amendments of the **Boat Show and NMMA Policies**.
4. Agree to abide by all City of New York licensing requirements & Jacob Javits Convention Center rules and regulations.
5. Agree to all insurance certification requirements and wear identification at all times.

These requirements will be strictly enforced. If the exhibitor and/or EAC fails to supply these forms by November 18, 2011, the EAC will not be permitted access to the exhibit floor.

Exhibiting Company: _____ **Booth #** _____

Exhibit Contact Person: _____

Phone: _____ **Fax:** _____ **E-Mail:** _____

Signature: _____ **Date:** _____

Type of work to be performed by contractor: _____

Appointed Contractor: _____

Contact Person: _____ E-mail: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____ E-mail: _____

**EXCLUSIVE CONTRACTORS: For insurance, safety and security purposes, the contractor designated by NMMA management must be used for services such as catering, electrical, plumbing, telephone, drayage and rigging
NO EXCEPTIONS WILL BE MADE!**